

## **BASIS Storekeeper Certificate of Competence**

As from 1 January 1987 it is a requirement under the Control of Pesticides Regulations (1986) that pesticide stores involved in sale and supply and holding over 200 litres of pesticide must have at least one member of staff with a Certificate of Competence in storage. The BASIS Certificate has been recognised by Ministers as meeting the requirements of the Regulations.

**This course attracts 15 CPD points  
for the BASIS Professional Register**

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*BASIS is an independent, self-regulatory registration, standards and certification scheme serving the pesticide, fertiliser and allied organisations and interests. It works with Government to set high standards and check that they are being met. It was one of the world's first standard setters for pesticide suppliers and has also been called upon to assist in establishing similar systems in other parts of the world.*

*Other activities of BASIS include the annual assessment of pesticide supply stores under The Food & Environment Protection Act 1985 and the running of training courses for industry staff.*



# **Nominated Storekeeper Training and Assessment**



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## YOUR QUESTIONS ANSWERED

**How can I qualify for a Storekeeper Certificate of Competence?**  
You can qualify by successfully attending the two day BASIS training courses and passing the assessment.

### **When and where are the courses held?**

They are generally held from October to March at centres throughout the UK, according to demand. In-company courses can be mounted on request, where there are viable numbers, either for initial certification or refresher training.

### **Are the courses practical?**

The courses are practically based and little writing is required other than in personal note taking and selecting correct statements in the multi-choice questionnaire.

### **What about the assessment?**

Your ability to understand and implement good storekeeping practices will be assessed by the course tutor(s) and will be based on your success in the questionnaire, your contribution during the course and, where necessary, in the 'one-to-one' interview afterwards.

### **How do I apply to attend a training course?**

By completing and returning an application form to the BASIS office, see address overleaf. You will be notified when a place is available for you. Every effort is made to place you on a course in your own area, although this is not always possible.

### **Do I have to have practical experience before attending a course?**

As with any training situation, the more practical experience you have the better, as it helps you relate to the subject being discussed. It is recommended that you have at least six months experience in a store prior to attending the course. The course is a valuable refresher for those with greater practical experience.

### **If I pass my assessment but have limited practical experience, will this prevent me from gaining the certificate?**

No, but we are likely to withhold your certificate for up to six months until your manager is satisfied that you have gained sufficient practical experience in handling pesticides.

## ID CARDS

A Nominated Storekeeper ID Card is available on request, at a cost of £10 (+ VAT) per card.

## COURSE AIMS

To equip nominated storekeepers to meet the standards of pesticide storage laid down in the DEFRA Code of Practice for Suppliers of pesticides to agriculture, horticulture and forestry by identifying:

- the basic principles of good storekeeping
- the accountabilities of nominated storekeepers
- the relevant points of the Food and Environment Protection Act (1985) and the associated Control of Pesticides Regulations (1986)
- their responsibilities under the Health and Safety at Work Act (1974) with special reference to safe lifting, First Aid and Control of Substances Hazardous to Health (COSHH) Regulations (1999)

## COURSE PROGRAMME

The sessions are organised towards the maximum involvement of candidates.

- 1. Introduction** Welcome  
Course aims  
Outline of training sessions  
Introductions /Course conduct
- 2. Legislation** Food & Environment Protection Act (1985)  
Control of Pesticides Regulations (1986)  
Codes of practice  
Role of BASIS
- 3. Handling in/out** Procedures for  
- receiving pesticides  
- dispatching pesticides  
Transportation  
- protection of driver  
- safety of load  
DGSA
- 4. Segregation** Definition of a pesticide  
Explanation of different functions of pesticides  
Reasons for segregation

- 5. Store Exercise** Visit to store to assess standards of segregation  
Reporting back and discussion
- 6. Poisons** Requirements in law  
- Poisons Act/Rules  
- Procedures
- 7. Taking Care of the Stores and Contents** Cleanliness/orderliness  
Access  
- to equipment/goods/doors  
- for emergency services  
- first aid/extinguishers  
Stacking - stability/heights  
Purpose of bunding - types
- 8. Taking Care of the Storekeeper** Safety of the storeman  
- protective clothing  
- first aid and eyewash  
Cleaning up spillages  
- procedure  
- equipment  
Disposing of  
- waste  
- unwanted pesticides  
- empty containers  
- contaminated clothing

### **Practical exercise on sessions 7 & 8 in adjacent store**

- 9. Accidents, First Aid & Safe Lifting** Introduction to principles of safe lifting  
Introduction to emergency first aid  
Procedure to follow in case of accident
- 10. Fire Prevention and Security** Fire prevention procedures  
Need to consult Fire Prevention Officer  
Fire equipment - fire drills  
Procedure in event of fire  
Securing premises against intruders
- 11. Introduction to Health & Safety at Work Act 1974** Reference to Company Safety Policy  
Responsibilities of employers  
Responsibilities of employees  
COSHH Regulations (1999)
- 12. Course Review** Recap of salient points of course  
Final opportunity for discussion and clarification - all sessions
- 13. Multi-choice Questionnaire**