

# BASIS Nominated Storekeeper Certificate of Competence

It is a requirement under the Control of Pesticides Regulations (1986) that pesticide stores involved in sale, supply and holding over 200 litres of pesticide must have at least one member of staff with a Certificate of Competence in storage. The BASIS Nominated Storekeeper (NSK) Certificate has been recognised by Ministers as meeting the requirements of the regulations.

The NSK course duration is 2 days, which includes classroom training, practical exercises and a multiple choice examination. The NSK Refresher course is held over 1 day.

## SYLLABUS CONTENT

- MODULE 1 - Introduction to Legislation
- MODULE 2 - Handling Products in and out of store
- MODULE 3 - Product Segregation
- MODULE 4 - Poisons including Aluminium Phosphide
- MODULE 5 - Storekeeping
- MODULE 6 - Spillage Procedures
- MODULE 7 - Practical Store Exercise
- MODULE 8 - Accident Prevention, Lifting, First Aid
- MODULE 9 - Fire Prevention and Security
- MODULE 10 - Health and Safety at Work Act

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*BASIS is an independent standards setting and auditing organisation for the pesticide, fertiliser and allied industries.*

*Our aim is to promote professional standards in the food production, amenity and public health sectors.*

*Activities include:*

- *A range of examinations and qualifications for people working in the pesticide, fertiliser related sectors*
- *Annual Inspection scheme to audit pesticide stores and minimise the risk of those operations to people and the environment*
- *Management of Professional Registers for qualified pesticide and plant nutrition advisors and for public health pest control professionals*
- *BASIS Advanced Contractors Certification Scheme and Amenity Assured Standard in the Amenity and Industrial pesticide sectors*
- *Work closely with industry, the regulatory authorities and government to promote and develop professional standards*



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# BASIS NOMINATED STOREKEEPER

# CERTIFICATE OF COMPETENCE



YOUR QUESTIONS ANSWERED

### ***How can I qualify for a Storekeeper Certificate of Competence?***

You can qualify by successfully attending one of the two day BASIS training courses and passing the assessment.

### ***When and where are the courses held?***

They are generally held from October to March at centres throughout the UK, according to demand. In-company courses can be organised on request, where there are viable numbers, either for initial certification or refresher training.

### ***Are the courses practical?***

The courses are practically based and little writing is required other than in personal note taking and selecting correct statements in the multi-choice questionnaire.

### ***What about the assessment?***

Your ability to understand and implement good storekeeping practices will be assessed by the course tutor(s) and will be based on your success in the questionnaire, your contribution during the course and, where necessary, in the 'one-to-one' interview afterwards.

### ***How do I apply to attend a training course?***

By completing and returning an application form to the BASIS office, see address overleaf. You will be notified when a place is available for you. Every effort is made to place you on a course in your own area, although this is not always possible.

### ***Do I have to have practical experience before attending a course?***

As with any training situation, the more practical experience you have the better, as it helps you relate to the subject being discussed. It is recommended that you have at least six months experience in a store prior to attending the course. The course is a valuable refresher for those with greater practical experience.

### ***If I pass my assessment but have limited practical experience, will this prevent me from gaining the certificate?***

No, but we are likely to recommend you continue working under supervision until your manager is satisfied that you have gained sufficient practical experience in handling pesticides.

### **ID CARDS**

A Nominated Storekeeper ID Card is available on request, at a cost of £10 (+ VAT) per card.

### **COURSE AIMS**

To equip nominated storekeepers to meet the standards of pesticide storage laid down in the DEFRA Code of Practice for Suppliers of Pesticides to Agriculture, Horticulture and Forestry by identifying:

- the basic principles of good storekeeping
- the accountabilities of nominated storekeepers
- the relevant points of the Food and Environment Protection Act (1985) and the associated Control of Pesticides Regulations (1986), and Poisons Regulations including Aluminium Phosphide.
- their responsibilities under the Health and Safety at Work Act (1974) with special reference to safe lifting, First Aid and Control of Substances Hazardous to Health (COSHH) Regulations (1999)

### **COURSE PROGRAMME**

The sessions are organised towards the maximum involvement of candidates.

<b>Introduction</b>	Welcome and Introduction Course aims and conduct Outline of training modules/exam guide
<b>Module 1 Legislation</b>	Legislation applying to pesticide storage: - Food & Environment Protection Act 1985 - Control of Pesticides Regulations 1986 - Codes of practice - Role of BASIS in the pesticide industry
<b>Module 2 Handling in/out of Store</b>	Procedures for handling products - receiving pesticides - dispatching pesticides Transportation - protection of driver - safety of load
<b>Module 3 Product Segregation</b>	Requirements/reasons for segregation of pesticide product types/classes Definition of a pesticide Explanation of different functions of pesticides
<b>Module 4 Poisons</b>	Requirements of the Law relating to Poisons - Poisons Act 1972 - Hazards/uses/precautions of Aluminium Phosphide - Procedures for storage, sale and supply of poisonous substances

<b>Module 5 Storekeeping</b>	General storekeeping duties to include: Cleanliness, Orderliness and Access - to equipment/goods/doors - for emergency services - first aid/extinguishers Storage and Stacking - stability/heights Purpose of bunding
<b>Module 6 Spillage Procedures</b>	Actions/equipment to deal with different types of spillage and pesticide disposal
<b>Module 7 Practical Store Exercise</b>	Visit to store to assess standards of segregation, store fault finding and practical exercise Reporting back and discussion
<b>Module 8 Accident Prevention, lifting and First Aid</b>	Safe practices to prevent accidents - protective clothing - lifting practices (MHOR 1992) - first aid procedures/reporting Cleaning up spillages - procedure/equipment Disposing of - waste - unwanted pesticides - empty containers - contaminated clothing
<b>Module 9 Fire Prevention and Security</b>	Safe practices to reduce fire risks Store/Transport security measures Fire procedures and equipment Awareness of store/safety signs
<b>Module 10 Health and Safety at Work Act</b>	Awareness of: - Health and Safety at work Act 1974 - Control of Substances Hazardous to Health Regulations 2002 - Dangerous Substances Regulations 1990
<b>Course Review</b>	Review the main points of the course Recommended course literature Final opportunity for discussion, questions and clarification
<b>Multi-choice Questionnaire</b>	