

BASIS® (REGISTRATION) LIMITED

BASIS REGISTRATION PROCEDURE

Please also consult the following items:

BASIS Scheme booklet

Code of Practice for suppliers of Pesticides to Agriculture, Horticulture and Forestry (Yellow Code) – obtainable from Defra Publications ADMAIL 6000, London, SW1A 2XX Tel: 0845 955 6000 or online – defra@iforcegroup.com

List of publications relevant to the required standards.

Guideline Document “Inspection and approval of agrochemical stores by Environment Protection Officers and Fire Officers in connection with BASIS Registration) Limited.”

There is a separate Code of Practice for distributors in Northern Ireland, entitled “Code of Practice for Suppliers of Pesticides to Agriculture, Horticulture and Forestry”.

This is currently out of print and in the absence of a reprint of this document, the Defra Yellow Code can be obtained as given above.

When all aspects of your agrochemical operation (premises, equipment, contracting or transport operation) are ready for use and comply with all of the requirements of the Code of Practice, you should complete the parts of the form relevant to your operation and forward the form to the BASIS office.

You should also ask your local Environment Protection Officer, from the Environment Agency (approval of anti-pollution measures), and the local Fire Prevention Officer to visit your premises to conduct an inspection (fire safety). Written approval from these officers will be required by BASIS. Security advice should be obtained from the local Police Crime Prevention Officer. The store should be in use before our assessor calls provided, of course, that the staff hold the necessary certification for storage and sales.

On receipt of your application an invoice will be sent to you. Following payment of the registration fee an assessor will be asked to visit you to ascertain that your premises, equipment, contracting or transport operation comply with the relevant standards in all respects. **We CANNOT ask an assessor to visit until fees have been paid.**

On the evidence of the assessor’s report your company will either:

- a) Be granted full registration under the Scheme and a ‘PASS’ Certificate
- Or**
- b) Be notified of any deficiencies which **must** be remedied before full registration and a pass certificate can be granted.

Details of Certification for Nominated Storekeepers

Under the Control of Pesticides (Amendment) Regulations 1997, a certificate of competence is required for anyone who **stores** over 200lts / kgs, for the purpose of sale or supply, pesticides approved for use in agriculture, horticulture and forestry. Anyone working in such a store without a certificate **must** be under the **direct** supervision of a certificate holder. The BASIS Certificate of Competence for Nominated Storekeepers is recognised by Ministers.

BASIS runs courses leading to the Certificate in Competence, details of which can also be obtained from the BASIS office or via the BASIS website www.basis-reg.com

Details of Certification for sales and advisory personnel

A certificate of competence (the BASIS Certificate in Crop Protection, or an exemption from it) is required for anyone who **sells or supplies** pesticides approved for use in agriculture, horticulture and forestry. Without a certificate, anyone engaged in these activities **must** work under the direct supervision of a certificate holder for a period of up to three years, by which time a certificate of competence **must** have been obtained. For details of this qualification, please contact the BASIS office or via the BASIS website www.basis-reg.com

**IF YOU HAVE ANY QUERIES CONCERNING REGISTRATION, PLEASE
DO NOT HESITATE TO CONTACT THE BASIS OFFICE**

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